



# Booking Guide

Thank you for booking Len for your upcoming event. This quick guide provides a snapshot of what you need to know when hosting Len at your upcoming event.

## EVENT TYPES & RATES

- Rates are the same for **virtual and in-person** events.
- Stephanie, Len's Executive Assistant, is your primary contact:  
**[Stephanie@lenpierreconsulting.com](mailto:Stephanie@lenpierreconsulting.com)**

## LEN'S PRESENTATION STYLE

- Uses custom **PowerPoint slides** for talks over 30 minutes.
- (No slide deck required for short keynotes under 30 minutes.)
- **Prefers to host and control his own slides.**

- No embedded audio or video in presentations.
- Slides are not shared in advance.
- Q&A is encouraged; please reserve 10–15 minutes at the end if possible.

## FOR VIRTUAL EVENTS

- Experienced with all major platforms (Zoom, Teams, WebEx, etc.).
- **Tech checks are limited** due to high booking volume – advance coordination is appreciated.
- Len shares his own screen to present.
- Q&A and chat features are encouraged for audience engagement.
- Recording is permitted **with prior notice and explanation of use.**



## IN-PERSON EVENTS

- Arrives 15–30 minutes early.
- Prefers a handheld microphone.
- Minimal AV requirements (projector/ screen only).
- No printed materials or handouts provided by LPC.

## GRATITUDE & CULTURAL PROTOCOL

- Expressions of thanks (verbal, gift, written) are welcomed and meaningful, though never required.
- For virtual gifts, please use the mailing address on the invoice.
- Feedback and testimonials are deeply valued.



## POST-EVENT PROCESS

- Invoices are issued after the event.
- Testimonials and referrals are appreciated (no permission required to share Len's name).
- Any questions? Stephanie is here to support you:  
**[stephanie@lenpierreconsulting.com](mailto:stephanie@lenpierreconsulting.com)**

hačx<sup>w</sup> qə (thank you) for your partnership and for making space for Indigenous knowledge, voice, and leadership.

